

Wangaratta Website Design Services – Privacy Policy

Rights to privacy

Wangaratta Website Design Services understands the importance of protecting individuals' rights to privacy. This policy sets out how we aim to protect the privacy of any personal information you disclose to when using the contact form or chat bot.

In handling personal information, Wangaratta Website Design Services will comply with the Privacy Act 1988 ("the Act"), including the ten National Privacy Principles in the Act. Our policy may be updated from time to time.

Information collected

Generally, the kinds of personal information we collect are your name, organisation, address, telephone and e-mail address. In some circumstances, we may also hold other personal information provided by you or our clients.

How information is collected and why

Wangaratta Website Design Services collects your personal information when it is submitted using the contact form or chat bot on the Website.

We collect this information for the purposes of providing a service for users to access information relating to users' business with Wangaratta Website Design Services, and any other legal requirements.

Security of your personal information

Wangaratta Website Design Services takes all reasonable steps to ensure that the personal information it holds is protected against misuse, loss, unauthorised access, modification or disclosure.

Links to other websites

This privacy policy is only relevant to Wangaratta Website Design Services' activities and not those of organisations maintaining websites to which hyperlinks are provided.

Access to your personal information that Wangaratta Website Design Services holds

Under the Privacy Act, you have the right to access your personal information that is collected and held by Wangaratta Website Design Services. If, at any time, you would like to access the personal information about you please contact us.

If your personal information is out-of-date or incorrect, you may inform us of this and we will correct it for you.

All requests for access or amendments to personal information will be treated seriously; will be dealt with promptly and in a confidential manner; and will not affect your existing obligations or affect the commercial arrangements between you and Wangaratta Website Design Services.

To obtain access to, or to amend, your personal information, you will have to provide proof of identity. This is necessary to ensure that personal information is provided only to the correct individuals and that the privacy of others is protected.

Wangaratta Website Design Services will take all reasonable steps to provide access to your personal information within 30 days from your request.

Complaints procedure

If, at any time, you are not satisfied with Wangaratta Website Design Services' handling of your personal information, you may lodge a complaint with us using the contact details shown below. If the complaint is not resolved to your satisfaction, you are entitled to lodge a complaint with the Federal Privacy Commissioner. Information regarding how to lodge a complaint with the Commissioner is available at the Commissioner's website at www.privacy.gov.au.